The Ministry of Education, Youth and Sports registered, pursuant to Section 87(1)(a) and Section 41(4) in conjunction with Section 36(2) and (4) of Act No. 111/1998 Coll., on Higher Education Institutions and on the Amendment and Supplementation of Other Acts (the Higher Education Act), as amended, under Ref. No. MSMT-7673/2026-3, the Disciplinary Code for Students of Ambis Univerzita, a. s., with effect as at the date of signature of the registration.

Mgr. Vojtěch Tomášek
Director of the Higher Education Department

Disciplinary Code for Students of Ambis University

Art. 1
Introductory Provisions

(1) Study in accredited degree programmes is provided by Ambis Univerzita, a. s., which operates as a private university-type higher education institution under the name Ambis Univerzita (hereinafter referred to as “Ambis”).

(2) The Disciplinary Code for Students of Ambis University (hereinafter referred to as the “Code”) governs, in accordance with Act No. 111/1998 Coll., on Higher Education Institutions and on the Amendment and Supplementation of Other Acts (the Higher Education Act), as amended (hereinafter referred to as the “Act”), the procedure for hearing disciplinary infractions of Ambis students and for the imposition of sanctions. It applies to students of Bachelor’s, follow-up Master’s and Doctoral degree programmes.

(3) Art.s 5 and 6 of this Code constitute the rules of procedure of the disciplinary committee of Ambis.

Art. 2
Disciplinary Infraction

A disciplinary infraction is a culpable breach of obligations set out by legal regulations or by the internal regulations of Ambis and its components, in particular:

a) a breach of the principles of the Code of Ethics of Ambis,
b) conduct or acts damaging the name and prestige of Ambis,
c) conduct or acts insulting, humiliating or otherwise harming another member of the academic community or an employee of Ambis,
d) violence against a member of the academic community or an employee of Ambis,
e) intentional damage to the facilities or property of Ambis or to the property of a member of the academic community or an employee of Ambis,
f) fraudulent, dishonest or otherwise reprehensible conduct in connection with study and the verification thereof, with the fulfilment of academic obligations or with participation in creative activity, including a breach of the principles of academic integrity,
g) the consumption of alcoholic beverages and other addictive substances on the premises of Ambis, or presence on the premises of Ambis under their influence,
h) a breach of the rules governing the use of the computer network of Ambis,
i) an intentional criminal offence for which the student has been convicted by a final judgment, or an intentional misdemeanour or other administrative offence in respect of which a final decision has been issued, if the conduct by which the criminal offence, misdemeanour or other administrative offence was committed is contrary to the mission and obligations of a student of Ambis.

Art. 3
Types of Sanctions

(1) For a culpable breach of obligations set out by legal regulations or by the regulations of Ambis, the Rector may impose one of the following sanctions:

a) reprimand,
b) conditional expulsion from studies with a set time period and conditions for remediation,
c) expulsion from studies.

(2) The imposition of a sanction may be waived if the mere hearing of the disciplinary infraction leads to correction.

(3) The sanction of reprimand may be imposed only for a disciplinary infraction committed through negligence or for a less serious intentional disciplinary infraction.

(4) The sanction of expulsion from studies may be imposed only for a serious intentional disciplinary infraction, in particular for fraudulent, dishonest or otherwise reprehensible conduct in connection with study and the verification thereof, in connection with the fulfilment of academic obligations or with participation in creative activity.

(5) Conditional expulsion from studies may be imposed only where the conditions for imposing the sanction of expulsion from studies are met and where the disciplinary infraction was not committed in a particularly reprehensible manner, the student has shown sincere remorse and it may reasonably be expected that the student will not commit another serious disciplinary infraction.

(6) The time period and the conditions for remediation in the case of conditional expulsion from studies shall be determined according to the degree of seriousness of the disciplinary infraction; this period shall be not less than six months and not more than three years. If, during the period for remediation, the student commits another disciplinary infraction, with the exception of a less serious disciplinary infraction committed through negligence, the student shall be expelled from studies.

(7) A disciplinary infraction cannot be dealt with if more than one year has passed since it was committed or since the final conviction in a criminal matter. The one-year period is suspended by the notification of the initiation of disciplinary proceedings; upon suspension, a new one-year period begins. The time during which the natural person is not a student, and the time during which the matter was under judicial review in administrative proceedings, shall not be included in the one-year period[1].

Art. 4
Disciplinary Committee

(1) A disciplinary infraction of a student shall be heard by the disciplinary committee.

(2) The disciplinary committee has six members; the chair and the other five members are appointed and dismissed by the Rector, in accordance with the Statute of Ambis, from among the members of the academic community of Ambis. Half of the members of the committee shall be students of Ambis; the chair of the disciplinary committee shall be a member of the academic staff of Ambis. The composition of the disciplinary committee shall be published by the Rector in a measure of the Rector.

(3) The term of office of a member of the disciplinary committee shall be no more than two years. When establishing the committee, the Rector shall have regard to the principle of continuity of its activity.

[1)] Section 66 of the Act.

(4) The disciplinary committee hears the disciplinary infraction, conducts the proceedings on the disciplinary infraction and submits a draft decision to the Rector.

Art. 5
Disciplinary Proceedings

(1) Disciplinary proceedings shall be initiated by the disciplinary committee at the Rector's proposal. The Rector shall submit such a proposal if the Rector ascertains, either independently or on the basis of a suggestion, that a disciplinary infraction under Art. 2 of this Code may have been committed by the student's conduct.

(2) A suggestion to initiate disciplinary proceedings may be submitted to the Rector by any member of the academic community or any employee of Ambis. Members of the academic community and employees of Ambis are obliged to submit to the Rector a suggestion to initiate disciplinary proceedings if they ascertain a serious disciplinary infraction of a student under Art. 2(c) to (i).

(3) The Rector's proposal shall contain a description of the act, the proposed evidence on which the description of the act is based, and a statement of the reasons why the act is considered to constitute a disciplinary infraction. The Rector's proposal to initiate disciplinary proceedings constitutes the charge of a disciplinary infraction.

(4) Disciplinary proceedings commence on the day on which a copy of the Rector's proposal, sent by the chair of the disciplinary committee, is delivered to the student. The proposal and the summons of the accused student to the meeting of the disciplinary committee shall be delivered to the student, in accordance with Art. 19 of the Statute of Ambis, via the electronic information system of Ambis (hereinafter referred to as the "IS"). A document is delivered at the moment when, after the document has been made available to the participant in the proceedings in the IS, the participant logs into that system. If the participant does not log in within 10 days from the day on which the document was made available in the IS, the document shall be deemed delivered on the last day of that period.

(5) In the course of the disciplinary proceedings, the student is obliged to fulfil all academic and other obligations under the regulations of Ambis; the student may not, however, sit the final state examination.

(6) Disciplinary proceedings in one and the same matter may be conducted only once.

Art. 6
Meetings of the Disciplinary Committee

(1) A meeting of the disciplinary committee shall be convened by its chair without undue delay after the initiation of the disciplinary proceedings.

(2) The disciplinary committee has a quorum if at least three of its members are present. A meeting of the disciplinary committee shall be chaired by its chair or by a member of the academic staff authorised by the chair. At least one of the members present must be a student, and at least half of those present must be members of the academic staff.

(3) The student against whom the disciplinary proceedings are to be conducted must be delivered a summons to the meeting at least 5 calendar days before the scheduled day of the meeting.

(4) With the exception of the voting of the members of the disciplinary committee, the disciplinary infraction shall be heard in the presence of the accused student. The disciplinary committee may resolve to proceed in the absence of the accused student if the student failed to attend the meeting without a due excuse based on serious grounds. The excuse must be made in writing, must state the reasons and must be delivered to the chair of the disciplinary committee no later than on the day of the meeting of the disciplinary committee.

(5) Meetings of the disciplinary committee are public, with the exception of the voting on the proposed sanction. In justified cases, in particular where the interests of injured persons so require, the person chairing the committee may exclude the public.

(6) In justified cases, the chair of the committee may decide that a meeting of the disciplinary committee is to be held by means of remote communication. Where a meeting is held by means of remote communication, the procedure shall be analogous to that applicable to a meeting held in person. Information that the meeting is to be held by means of remote communication must be communicated to the members of the committee and to the accused student in the summons to the meeting under paragraph 3. If the accused student does not agree with the meeting being held by means of remote communication and communicates such disagreement in writing by an official submission to the institution, or by e-mail to the chair of the disciplinary committee, no later than on the day preceding the scheduled date of the meeting, the meeting must be held in person on an alternative date.

(7) Minutes shall be taken of the course of the meeting of the disciplinary committee. The minutes must record all facts relevant to the decision. The student against whom the disciplinary proceedings are conducted must be given the opportunity to comment on all facts of which the student is accused and on the facts proving the student's guilt.

(8) If it becomes apparent that the act does not constitute a disciplinary infraction, if it cannot be proven that the student committed the disciplinary infraction, or if the person is no longer a student, the disciplinary proceedings shall be terminated.

(9) The disciplinary committee shall adopt the draft decision by voting. In the event of a tie, the vote of the person chairing the meeting of the disciplinary committee shall be decisive.

(10) The draft decision shall be submitted to the Rector in writing no later than within three working days.

Art. 7
Decision on a Disciplinary Infraction and Appeal Proceedings

(1) The Rector may not impose a more severe sanction than that proposed by the disciplinary committee.

(2) The decision on the disciplinary infraction and on the imposition of a sanction (hereinafter referred to as the "Decision") shall be issued by the Rector in writing no later than within 30 days from the day on which the draft decision was submitted to the Rector.

(3) The Decision shall contain the operative part, a statement of reasons, and instructions on the possibility of lodging an appeal and on the time limit within which the appeal must be lodged.

(4) The Decision shall be made in writing and shall be delivered to the student, in accordance with Art. 19 of the Statute of Ambis, via the IS. A document is delivered at the moment when, after the document has been made available to the participant in the proceedings

in the IS, the participant logs into that system. If the participant does not log in within 10 days from the day on which the document was made available in the IS, the document shall be deemed delivered on the last day of that period.

(5) The student may lodge an appeal against the Decision within 15 calendar days from the day of its notification. The appeal proceedings commence upon delivery of the student's appeal. An appeal that is duly and timely lodged has suspensive effect. The Rector is obliged to conclude the appeal proceedings without undue delay, but no later than within 60 calendar days from their commencement. The appeal proceedings are concluded by upholding, amending or annulling the original decision.

(6) A student ceases to be a student on the day on which the Rector's decision on expulsion from studies acquires legal force.

(7) The Decision acquires legal force on the day following the expiry, without effect, of the time limit for lodging an appeal, or on the day following the day on which the student waived the right to lodge an appeal in writing, or on the day on which the Rector's final decision on the appeal was delivered to the student.

(8) Compliance with the time limits for the submission of documents shall be assessed such that the time limit is observed if, on the last day of the time limit, the document is submitted to Ambis or handed over for postal transport; where the end of the time limit falls on a Saturday, Sunday or a public holiday recognised by the State, the last day of the time limit shall be the next following working day.

(9) This Code shall apply by analogy to proceedings in a matter under Section 67 of the Act; expulsion from studies shall be decided by the Rector.

Art. 8
Transitional and Final Provisions

(1) This regulation was approved by the Board of Directors of Ambis University, on 6 May 2026.

(2) This regulation repeals the Disciplinary Code for Students of AMBIS vysoká škola, a.s., registered by the Ministry of Education, Youth and Sports on 28 August 2023 under Ref. No. MSMT-9675/2022/2022-1.

(3) In this regulation, the gender-neutral masculine form is used to designate the persons concerned.

(4) Pursuant to Section 36(4) and Section 41(4) of the Act, this regulation becomes valid on the day of its registration by the Ministry of Education, Youth and Sports and takes effect on the seventh day following the day of its registration.

Dr. rer. nat. Martina Mannová, signed
Rector and Member of the Board of Directors