

Ministry of Education, Youth and Sports registered pursuant to § 36 paragraph 4, § 41 paragraph 2 and § 87 paragraph 111/1998 Coll., on Universities and on Amendments to Other Acts (Higher Education Act), as amended on 9th October 2017 under file number MSMT-23840 / 2017- Statute of the University of Regional Development and Banking Institute – AMBIS, a.s., with its registered office at Nárožní 2600/9, Postal Code 15800 Prague 5.

Mgr. Karolína Gondková
University department director

STATUTE

The College of Regional Development and Banking Institute - AMBIS, a.s.

PART ONE
Basic provision

Article I
Name, seat, type and legal predecessor of the university

1. The name of the university is the University of Regional Development and Banking Institute - AMBIS, as (hereinafter referred to as the "**School**"), in English "The College of Regional Development and Banking Institute - AMBIS, a.s.". The name of the school was until June 30, 2017 Bankovní institut vysoká škola, a.s.
2. The School is a joint-stock company, IČO: 618 58 307, registered in the Commercial Register kept by the Municipal Court in Prague, Section B, File 2695. The School holds a state approval for the operation of a private university issued by the Ministry of Education, Youth and Sports Ministry ") on 14 June 1999, Ref. 23 003 / 99-30. The School is a joint-stock company, IČO: 618 58 307, registered in the Commercial Register kept by the Municipal Court in Prague, Section B, File 2695. The School holds a state approval for the operation of a private university issued by the Ministry of Education, Youth and Sports (hereinafter referred to as the "Ministry") on 14 June 1999, Ref. 23 003 / 99-30.
3. On 1 July 2017, the fusion in the form of a merger into the Commercial Register, the assets of the dissolving company Vysoká škola regionálního rozvoje, s.r.o., formerly IČO: 27133257, previously registered at Žalanského 68/54, 163 00Praha 17 - Řepy, formerly registered in the Commercial Register of the Municipal Court in Prague, Section C, File 98762, with state approval for operation of a private higher education institution, issued by the Ministry on 28 November 2003 , under ref. 31 615 / 2003-30, were transferred to the School as the successor company. The record date was 1 January 2017.
4. The school is an independent legal entity that independently and freely develops educational, study, scientific, research, development, cultural, entrepreneurial, commercial and other related activities and creates conditions for this activity.

Article II
The stamps

1. For diplomas and diploma supplements the School uses a round stamp with a small national emblem of the Czech Republic ¹and with the text "College of Regional

¹ Act No. 352/2001 Coll., On the Use of State Symbols of the Czech Republic and on Amendments to Certain Acts, as amended

Development and Banking Institute - AMBIS”.

2. The school uses a stamp on the documents in the ordinary written communication with the designation “The College of Regional Development and Banking Institute - AMBIS” and its registered office.

PART TWO

Activity of the School

Article III

Study and educational activities

1. The school carries out educational, research, development and other creative activities as well as complementary activities in accordance with guiding democratic principles and applicable law.
2. Study and educational activities are carried out in accredited degree programs:
 - a. in the bachelor's degree program (hereinafter referred to as “**Bachelor program**”),
 - b. in the Master's degree program (hereinafter referred to as the “**Master program**”),
 - c. in lifelong learning programs.
3. The details of the studies are set by the Study and Examination Regulations of the School.
4. The study is carried out in full-time or combined form.
5. Educational activity is based on the results of world science and results of own scientific research.

Article IV

University studies

1. University studies take place in accredited degree programs. The Academic Board of the School (hereinafter referred to as the “**Academic Board**”) discusses the establishment or cancellation of the study program / field on the proposal of the Rector (Article XVII).

2. According to Section 48 (1) of Act No. 111/1998 Coll., On Higher Education and on Amendments and Supplements to Other Acts (Higher Education Act), as amended (hereinafter referred to as the "Act"), only applicants with secondary education completed by school leaving examination may apply. Admission to the Master's program, which is a follow-up to the Bachelor's study program, is also subject to the proper completion of study in any type of study program. The application must be submitted in writing or electronically on the prescribed form by the deadline set by the Rector.
3. The applicant is admitted to study on the basis of the admission procedure in accordance with § 50 of the Act. Applicants who meet all the conditions of the admission procedure are admitted to study. The Rector or a person authorized by the Rector decides on the admission of the applicant to study based on the results of the admission procedure.
4. A student who is not a Czech citizen is admitted to study under the same conditions as a Czech citizen.
5. Applicants who apply for admission to study and have not obtained their previous education in the Czech Republic shall prove the fulfillment of the condition of secondary education with a school leaving exam by the documents referred to in § 48 para. a) to c) of the Act and fulfillment of the condition of higher education by the documents specified in § 48 par. a) a písm. b) of the Act.
6. The school may set different admission conditions for applicants who have completed a part of the study program or part of another study program at a university in the Czech Republic or abroad.
7. The school may set different conditions for the admission of applicants who have completed a study program at a higher professional school in the Czech Republic or abroad.
8. Part of the final state examination, which completes the Bachelor or Master study, is the defense of the bachelor or master thesis.

Article V

Lifelong learning

The school prepares applicants for further adult education within the framework of qualification education, retraining education and specific education in lifelong learning programs according to § 60 of the Act.

Article VI

Academic degrees and evidence of graduation

1. The Bachelor program graduates are granted the bachelor's degree (abbreviated "Bc." before the name) according to § 45 of the Act.
2. The Master program graduates are granted either academic degree "engineer" (abbreviated "Ing." before the name) or "master" (abbreviated "Mgr." before the name) according to § 46 of the Act, depending on the scientific area of content and specialization of the completed field of study.
3. Upon graduation, graduates receive a diploma stating the study program and academic title and the Diploma Supplement in accordance with Section 57 (1) (4) (6) to (8) of the Act.
4. The diploma and the Diploma Supplement are signed by the Rector or a person authorized by him/her.

Article VII

Research, development and creative activities

1. Research, development and creative activity is a fundamental right and duty of an academic worker and a researcher of the School. In this activity, which is the basis of educational activity, the freedom of research, development and creative activity and publication of results is pursuant to Section 4 (b) is guaranteed. a) of the Act.
2. Within the framework of this activity and in order to develop it, the School establishes cooperation with workplaces of other universities, faculties, scientific and research institutes, both in the Czech Republic and abroad.
3. A specialized library is designed to support research and development activities. It provides services to school staff, students and the professional public.
4. In cooperation with other professional institutions, the School carries out publishing, documentation and research activities and activities aimed at popularizing and providing

information on the activities of the School.

Article VIII
Other activities of the School

1. The school provides information on studies, carries out information and promotional activities for obtaining applicants for study, and possibly also provides other courses for applicants.
2. The school also organizes short-term courses, seminars and conferences for the professional public.

Article IX
Foreign Relations

1. The school carries out foreign relations, especially in the fields of education, research, development and economics. The school can conclude mutual cooperation agreements with foreign partners, particularly in the area of information exchange, joint development of curricula, study programs and new teaching modules, student and academic mobility and internships, mutual recognition of subjects completed within student mobility.

Article X
Organizational structure of the School

1. The educational, research and professional activities of the School are carried out through institutes and departments. It is governed by the organizational rules (as the annex is an organizational structure approved by the Board of Directors) and other regulations of the School, as well as general legal regulations and this Statute.
2. The competences of the school management are contained in their workload.
3. The Rector is the representative of the School. An employment relationship is agreed with the heads of individual professional workplaces on the basis of an employment contract.
4. The Rector shall be represented to the extent specified by the Rector by the persons designated by him/her. An employment relationship is concluded with these persons on

the basis of an employment contract.

5. The Rector's advisory bodies are: the Rector's College, the Academic Council, the Internal Evaluation Board, the Disciplinary Board and other advisory bodies established to manage the quality of the educational process. The competence of these authorities shall be governed by Article XVII. of this Statute.

Article XI

Evaluation of quality of educational and creative activities

1. Every year, the school carries out an evaluation of the quality of educational and creative activities and related activities and an internal evaluation of the quality of educational and creative activities and related activities of the School, including an evaluation of the effectiveness of management and evaluation of academic and other staff.
2. For this purpose, the school has a quality assurance system and an internal quality assessment system.

PART THREE

School staff and students

Article XII

Academic and other staff of the School

1. Academic staff are employees of the School who carry out both pedagogical and scientific and development activities. Academics are obliged to respect the good name of the School
2. Academic staff are professors, associate docents, assistant professors, lecturers and scientific, research and development staff involved in teaching activities.
3. At the school, the academic staff serves as teachers.
4. Other professionals may participate in the training on the basis of non-employment contracts.

5. The employees of the School and the employees working here outside the employment relationship are in labor relations with the School.
6. In accordance with Section 47 of the Act, the school will enable its academic staff to study in doctoral study programs run by other universities and will support them materially and morally in habilitation and appointment procedures, as well as support their professional growth.
7. Labor relations of academic staff are governed by Act No. 262/2006 Coll., The Labor Code and the Act.
8. The legal status, rights and duties of academic staff of the School and other professionals involved in the teaching are determined by Sections 70 to 77 of the Act, other special regulations and this Statute.

Article XIII
Emeritus Professor, Emeritus Docent, Visiting Professor

1. The honorary title “Professor Emeritus / Docent Emeritus” can be awarded to a professor / associate professor who is no longer a member of the academic community and has contributed significantly to the development of the School.
2. The title “Professor Emeritus / Docent Emeritus” is awarded by the Rector.
3. The Rector is entitled to decide that an academic employee of a foreign higher education institution may use the term “visiting professor” during his / her stay at the School.
4. The visiting professor has the rights and duties of a member of the academic community.

Article XIV
Students

1. Pursuant to Section 53 (1) of the Act and the Study and Examination Regulations of the School, the applicant for study becomes a student of the School on the day of enrollment. The student ceases to be a student of the School on a graduation day according to § 55 par. 1 and § 56 par. 1 and 2 of the Act or for interruption of study according to § 54 of the Act.
2. The rights and obligations of students are determined in accordance with Sections 62 and 63 of the Act.

3. The student's duties also result from the study program and study and examination regulations of the School.
4. The student is obliged to follow all regulations of the School.
5. The student has the right to:
 - a. study within one or more degree programs,
 - b. choose a teacher of a particular subject taught by more than one teacher where this is possible and appropriate for organizational and other reasons,
 - c. take examinations under the conditions set by the study program and the Study and Examination Regulations of the School,
 - d. enroll in another part of the study program if he/she has fulfilled the obligations stipulated by the study program and the Study and Examination Regulations of the School,
 - e. suggest the topic of your his/her bachelor or master thesis,
 - f. use the equipment and information technology required for study in the study program in accordance with the rule set by the School.
6. The student is also obliged to:
 - a. pay the fees associated with the study and to state the facts decisive for their amount,
 - b. report to the School the mailing address,
 - c. to appear at the summons of the Rector or an employee authorized by the School to discuss questions concerning the course of study or termination of study.
7. Due to the failure to fulfill the obligation referred to in paragraph 6, the student is obliged to reimburse the School for the costs caused by him/her.
8. For breach of obligations under the Act or for breach of duties imposed by the Schools student can be imposed sanctions by the Disciplinary Rules of the School.
9. A student who performs practical instruction and practice is subject to general regulations on occupational safety and health.
10. Workers, students and graduates may create clubs, interest groups and organizations at

the School, including labor unions in accordance with the Act.

11. The formation of political parties or political movements is inadmissible at the School in accordance with Section 2 (10) of the Act.

Article XV Study fees

1. Study in an accredited study program is provided by the School for a fee.
2. The school announces the amount of the fees associated with studies every year by the end of April for the winter semester of the next academic year, and by the end of October for the summer semester of the current academic year. The amount of tuition fees, the manner and dates of payment are set out in the tuition agreement, which is concluded by the trainee before enrolling in the study.

Article XVI School Authorities

1. The Board of Directors acts towards third parties and represents the School as a statutory body. He is responsible for approving organizational changes, approving major projects and investments.
2. The Rector manages the activities of the School and is responsible to the Ministry under the Act. For her/his management activities, she/he establishes advisory bodies, appoints and recalls the members of the Rector's College, the Academic Council, the Internal Evaluation Board and the Disciplinary Board. The Rector is appointed and recalled by the General Meeting.
3. The Vice-Rector for Studies is responsible for the implementation of accredited degree programs and fields of study in the Bachelor and Master's degree programs in accordance with the strategic goals and objectives of the School, the school regulations, this Statute and general legal regulations. The Vice-Rector for Studies is appointed by the Board of Directors.
4. The Vice-Rector for Science and Research is responsible for the scientific research, development and other creative activities of the School. The Rector for Science and Research is appointed by the Board of Directors.
5. The Vice-Rector for Accreditation is responsible for coordinating the preparation of new study programs within the School. The Vice-Rector for Accreditation is appointed by the Board of Directors.
6. The Vice-Rector for International Relations is responsible for coordinating cooperation with foreign partners. The Vice-Rector for Foreign Relations is appointed by the Board of Directors.

7. The Director of the Institute prepares, designs and implements the strategic plans of the Institute and its development.
8. The Head of the Department manages the activities of the Department staff in accordance with the strategic goals and objectives of the School, the school regulations, this Statute and general legal regulations.

Article XVII
Rector's advisory authorities

1. The Rector's advisory bodies are the Academic Council, the Internal Evaluation Board, the Rector's College and the Disciplinary Board. The Rector establishes other advisory bodies as necessary, in particular to manage the quality of the educational process.
2. The Academic Council is an advisory body to the Rector which expresses its opinion on the strategic issues of the School's activities, especially in the field of education. The members are appointed by the Rector for five years. The President of the Academic Council is the Rector. The Academic Council has a quorum if an absolute majority of members is present. In the event of a vote, the chairman shall have the casting vote. The Academic Council has at least 7 members, of which at least one third is not a member of the AMBIS academic community. The Chairperson may declare a vote outside the Council meeting ("per rollam voting"), in the case of urgent matters, the method and term of voting shall be determined by the Chairperson of the Council. The resolution is adopted if it is approved by an absolute majority of all members of the Council. The minutes of voting per rollam shall be approved at the next Council meeting.
3. Membership in the Academic Council is honest, voluntary and irreplaceable.
4. The Academic Council discusses the long-term plan of the School and the annual reports of the School.
5. The Rector appoints the Rector's College, which is its advisory and executive body, especially for the operational management of the School. Members of the College are Vice-Rectors, Institute Directors and Heads of Units directly managed by the Rector and other Managers
6. The Internal Evaluation Board is the Rector's authority for assessing the quality of educational, research and organizational processes. It has at least five members... appointed by the Rector from among academics and school management for two years. The manner in which the Internal Evaluation Board acts is governed by the Rules of the School's Internal Evaluation Board.
7. The Disciplinary Board discusses disciplinary offenses of students. The Disciplinary Committee consists of six members and members of the academic community are appointed and removed by the Rector. Half of the committee members are students.

The term of office of the members of the Disciplinary Board shall not exceed two years. Discussing disciplinary offenses of students of the School is governed by the Disciplinary rules for Students.

PART FOUR
Insignia, ceremonies

Article XVIII
Insignia and gowns

1. The outward expression of the authority and responsibilities of the school officials at ceremonial occasions and ceremonies is the gowns and insignia of the school: the scepter and chains with the school emblems.
2. The Rector, the directors of the institutes, the Vice-Rectors and the Promoter have the right to wear the chains.
3. Following persons are entitled to use the gowns on ceremonial occasions and ceremonies:
 - a. the officials referred to in paragraph 2,
 - b. professors and associate professors or other pedagogical and research staff of the School as directed by the Rector,
 - c. bedel and assistants of promoter,
 - d. important guests according to the Rector's decision.
4. The way the insignia and gowns are used for ceremonial occasions and ceremonies is determined by the Rector.

**Article XIX
Ceremonies**

1. The matriculation of students is a solemn act of admission of new students, which includes taking of the academic promise of the 1st year students and is held with the participation of the Rector or the Vice-Rector authorized by him.
2. Graduation ceremony is a ceremony of acceptance of the diplomas by students, which includes a graduation promise, attended by the Rector or the directors of the institutes.
3. A solemn assembly is an act held to receive awards or other important events attended by the Rector or the directors of the institutes.

**Article XX
Medals and badges of honor**

1. The school grants its academic staff, students and other persons, as well as collectives and institutions, including foreign ones, a commemorative medal of the School and an honorary badge of the School for merit in the development of the School, Science and Education.
2. The status of the School medals and the status of the Honorary Badge of the School shall be issued by the Rector after approval by the Academic Council.

**PART FIVE
School management**

**Article XXI
School management**

1. A school as a private higher education institution must respect both the quality criteria of higher education and the economic efficiency criterion. In order to achieve good economic results, the school applies effective management tools.
2. Sources of funding of the School are income from the activity for which it was set up.
3. The marketing year is the same as the calendar year.
4. The school is a joint stock company. It is subject to an annual audit of financial statements prepared on the basis of Czech accounting regulations.

PART SIX
Final Provisions

Article XXII
Final Provisions

1. The statute of the Banking Institute of the University, registered by the Ministry on 25 September 2013 under Ref. MSMT-37300 / 2013-1 is abolished.
2. This Statute becomes valid and effective pursuant to Section 36 (4) and Section 41 (2) of the Act on the date of registration by the Ministry.

doc. František Pavelka
Rector

