The Ministry of Education, Youth and Sports registered, pursuant to Section 87, Paragraph 1, Letter a), Section 41, Paragraph 4 in conjunction with Section 36, Paragraph 2 and Paragraph 4 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (Higher Education Institutions Act), as amended, under reference number MSMT-7673/2026-9 the Study and Examination Regulations of Ambis Univerzita, a. s., as on the date of signing the registration.

Mgr. Vojtech Tomasek
Director of the Higher Education Department

Study and examination regulations

Ambis University

PART ONE Introductory provisions

Art. 1

(1) Studies in accredited study programmes are carried out by Ambis Univerzita, a. s., which operates as a private university-type higher education institution called Ambis University (hereinafter referred to as "**Ambis**").

(2) These Study and Examination Regulations (hereinafter referred to as the "SaER") are issued pursuant to Act No. 111/1998 Coll., on higher education institutions and amendments and supplements to other acts (the Higher Education Act), as amended (hereinafter referred to as the "**Act**") and the Ambis Statute (hereinafter referred to as the "**Statute**").

(3) This SaER sets out the rules of study in study programmes (hereinafter referred to as the " **Programme**"**)** implemented at Ambis.

(4) Study on the Programme is carried out in full-time, distance or combined form.

(5) The SeER is binding for students, academic staff, other Ambis employees and other persons for whom the provisions of this SaER stipulate so.

PART TWO
Principles of study organization

Art. 2
Organization of the academic year

(1) The relevant Vice-Rector is responsible for the organization and control of studies in the Programmes. The Vice-Rector may delegate partial tasks to other Ambis employees.

(2) Information is published in particular through:

a) the Ambis information system,
b) Ambis official boards,
c) Ambis website.

(3) The Ambis study information system (hereinafter referred to as "**IS**") is a system in which all study records are kept in electronic form. Access to the IS is enabled to all users after entering their login details. The IS is the primary information portal of Ambis and complies with all security standards ensuring stored data against loss or misuse.

(4) Students enrolled in a Programme conducted in a foreign language have the right to have instruction, the method of completing study subjects and studies, and discussions with students on study matters take place in the language in which the relevant Programme is conducted.

(5) The academic year lasts twelve calendar months and is divided into winter and summer semesters. The start and end dates of the semester are determined by the academic year schedule.

(6) The academic year schedule is announced by the rector and includes in particular:
   a) period for registration and changing subjects,
   b) teaching period,
   c) exam period,
   d) the period of state final exams,
   e) the main holiday period.

(7) General principles for creating a schedule:
   a) the regular examination period does not overlap with the teaching period,
   b) The teaching period usually lasts 12 weeks,
   c) The exam period in each semester lasts at least three weeks.

(8) Teaching is carried out according to the schedule created for each semester from all mandatory and mandatory elective courses in the currently implemented Programmes at Ambis – always regarding the Programme, form of study and year. If a year / form of study is not implemented in a given semester, its courses are not included in the schedule in that semester. Other optional elective courses may also be included in the schedule.

(9) The teaching schedule is published no later than the deadline set by the academic year schedule for registering for courses in the semester.

(10) For doctoral studies, the principles for organizing the academic year are determined by the characteristics of the Programme.

(11) In justified cases, the rector may establish exceptions to these rules.

Art. 3
Credit system

(1) Fulfillment of the requirements of the study in the Programme (hereinafter referred to as “study”) is recorded through a credit system based on the principles of the “European Credit Transfer and Accumulation System / European Credit Transfer and Accumulation System” (hereinafter “**ECTS**”), unless otherwise specified in the Programme characteristics.

(2) The basic unit of study is a course uniquely identified by a code. The volume of study activity required to complete a course is expressed in the number of credits allocated (hereinafter referred to as the "**credit value**").

(3) The credit value of each subject or block of subjects or part of the study is determined in accordance with the ECTS principles and according to rules independent of the Programme within which the subject is completed and independent of the form of study. The credit value of a subject is tied to its code regardless of the study in which the subject is enrolled and completed. The procedure for determining the credit rating is set out in the Rector's directive.

(4) The condition for completing studies in each Programme is to obtain credits for completing courses according to the study plan in total value representing at least the minimum credit value of the study, which is thirty times the standard study period in the Programme expressed in semesters.

(5) To assess whether the minimum credit value of a given study has been achieved, the following credits are counted:
   a) obtained for subjects completed in each study Programme,
   b) recognized for the given study according to Article 14 of the SaER,
   c) recognized for the given study according to Section 60, Paragraph 2 of the Act from credits obtained for subjects completed within the framework of lifelong learning.

(6) Credits for subjects whose content is identical to or substantially overlaps with the content of subjects for which the student has already obtained credits in this study cannot be included in the credit value of the study. The Vice-Rector for Studies may take appropriate measures to restrict the right of students to register, enroll or have credits recognized in overlapping subjects.

Art. 4
Publication of the academic year schedule and course catalog

The following are published in the IS for the following semester no later than one month before the start of classes in the semester:
   a) academic year schedule,
   b) a complete set of courses that students can enroll in the following semester, including the number of hours of instruction, credit value, prescribed completion methods, and names of instructors,
   c) characteristics of objects,
   d) conditions for any restrictions on course enrollment, especially requirements resulting from the continuity of courses in the Programme (obligation to previously complete selected courses), and designation of mandatory and mandatory elective courses.

Data according to letters b) to d) are entered via the Subject Catalogue application in the IS.

Art. 5
Curriculum

(1) Studying on the Programme is carried out based on a study plan.

(2) The sample study plan is a summary of mandatory subjects, mandatory elective subjects and a specified number of credits allocated for elective subjects, which is arranged in terms of time and content sequence in such a way as to enable the fulfillment of study objectives and the achievement of the profile of a Programme graduate within the standard period of study.

(3) The subjects included in the sample curriculum are available to students through a control template in the IS.

(4) The student compiles his/her study plan (individual study path) when enrolling in courses for individual semesters using registration templates in the IS.

(5) When registering for courses, the student is obliged to follow the rules for compiling study plans in the Programme. More detailed information on creating a study plan is provided in Articles 10 and 11 of the SaER.

(6) Study can be:
   a) with the chosen focus,
   b) without a chosen focus.

Art. 6
Individual study plan

(1) A student may request permission to complete part of their studies under an individual study plan, particularly for health or social reasons.

(2) The reasons for which an individual study plan can be granted are mainly:
   a) serious health problems,
   b) is a student with special needs (SSP),
   c) has a registered period of recognized parenthood,
   d) cares for a dependent person,
   e) represents the Czech Republic or another country in sports,
   f) participates in a study stay / practical internship within the Erasmus+ Programme.

(3) Taking into account the reasons in the previous paragraph, this may be one or a combination of the following options:
   a) change in the time of fulfilling study obligations,
   b) change in the form of fulfilling study obligations,
   c) permission to not attend lectures, seminars or exercises,
   d) assigned self-study, assignment of special tasks,
   e) individual consultation,
   f) completion of the course even outside the regular examination period.

(4) If the reasons for studying according to the individual study plan persist, the student may request its extension.

(5) The conditions of the individual study plan are set by the Rector's directive.

Art. 7
Study records

(1) The course of each student's studies is recorded in the study records maintained in the IS. For the purposes of this record, study means the student's studies in the Programme.

(2) The records of each such student's studies are kept separately. If a student is enrolled in multiple studies, these are concurrent studies. The records of each study include a relevant template allowing for checking the fulfillment of the study requirements in that Programme.

(3) Ambis will issue a study report to a student or former student at their request pursuant to Section 57, Paragraph 1, Letter b) and Section 57, Paragraph 3 of the Act, in the form of an extract from the study records maintained pursuant to Paragraph 1, officially confirmed by Ambis.

Art. 8
Study subjects

(1) For the purposes of this SaER, subjects that are part of the Programmes offered at Ambis are divided into mandatory, mandatory elective, and optional elective. This characteristic is always attributed to a subject in relation to a specific study. Subjects offered beyond the scope of the Programmes are optional electives.

(2) The course may be conducted in a language other than the language of the Programme, if the course description states so much.

(3) A compulsory subject is a subject whose completion, including the prescribed method of completion, is mandatory for the study. A compulsory elective subject is a subject that is part of a compulsory block. Other subjects are optional in relation to the study.

(4) The preparation of a bachelor's, master's or doctoral thesis (hereinafter referred to as the "**final thesis**"), the defense of which is part of the final state examination prescribed in the relevant Programme, is a mandatory subject in the relevant Programme if the Programme characteristics stipulate. The preparation of one final thesis and its defense cannot be counted towards multiple concurrent studies.

(5) For specific elective courses in which the content of study activities differs significantly each time the course is taken, the Rector may allow the possibility of taking them repeatedly and accumulating the credits thus obtained.

Art. 9
Teaching

(1) Subjects are taught, depending on the Programme, in the form of lectures, exercises, seminars, practical work, excursions, internships, field exercises, courses, consultations, and preparation of final theses.

(2) Attendance at lectures is optional, unless the course characteristics (Article 4, Letter c) of the SaER) stipulate otherwise. The obligation of students to participate in other teaching methods arises from the requirements for passing the given course.

(3) The condition of participation in all forms of teaching according to Paragraph 1 may be replaced by other requirements specified in the course description.

(4) The obligation to participate in classes for students of combined and distance learning results from the characteristics of the Programme or subject.

(5) The subject guarantor is obliged to notify students enrolled in the subject of information regarding the requirements for completing the course (Conditions for completing the course), specifying, for example, the assessment methods and the method of completing the course, before the start of classes in a given semester according to the academic year schedule via the relevant application in the IS. In justified cases, the Vice-Rector for Pedagogical Affairs may grant an exception to this rule.

(6) The method of excusing a student's absence from classes may be regulated by an internal legal act of Ambis.

PART THREE
Study Regulations

Art. 10
Enrollment of subjects

(1) During the period specified in the academic year schedule for registering or changing courses for the following semester, the student registers the courses that he/she will take in this semester in the IS according to the registration template. The confirmation of registered courses is automatically performed by the IS, unless there is an obstacle to registering the course specified by the SaER or in accordance with it.

(2) A student has the right to enroll in courses worth a maximum of 60 credits in one semester of each of their studies.

(3) Enrollment in courses may be conditional on the prior successful completion of other courses according to the rules resulting from the characteristics of the Programme (e.g., a specified prerequisite).

(4) By enrolling in a course, a student has the right to participate in all parts of the course and other study activities necessary for its completion. A student who is not enrolled in the course does not have this right.

(5) A student may change their course registration only during the period specified for registration and changing courses.

(6) Ambis is entitled to cancel the registration of a course in a given semester if fewer than 5 students have registered for it, or if the course is included in the teaching in another semester. Students whose registration for a course has been cancelled in this way have the right to additionally register for courses in the relevant credit value after the end of the registration and change of courses period. This registration after the end of the registration or change of courses period is not subject to payment for registration of courses after the specified deadline.

(7) A student who is required to register for a repeated course must be allowed to register for such a course or be allowed to fulfill the obligation to meet the study conditions in another way.

(8) If, for any reason, a student does not enroll in or successfully complete a mandatory course according to the recommended study plan for a given year, they may complete this course in another semester under the conditions set by Ambis and which will be set in the course syllabus in the IS, provided that the course is included in the schedule in this semester. The same applies if the student did not complete a mandatory course due to interruption of studies.

(9) Additional conditions for course registration applicable to all students may be announced by the Vice-Rector for Studies before the start of registration.

Art. 11
Enrollment in the year

(1) The time- and content-defined part of the study in the Programme is the year. A year includes two consecutive semesters of the student's study, namely winter and summer (in

the case of starting studies at Ambis in the winter semester) or summer and winter (in the case of starting studies at Ambis in the summer semester).

(2) Enrolling in courses in the 3rd semester and in the 5th semester of bachelor's studies is also enrollment in a higher year, provided that the student meets the conditions for such enrollment according to paragraph 4. If the student does not enroll in courses or does not meet the conditions for enrollment in a higher year, he/she remains in the current year.

(3) If a student obtains at least the minimum number of credits, he/she is entitled to enroll in the next year. Enrollment in the next year takes place within the deadline set by the academic year schedule, which sets out the details of this enrollment.

(4) The minimum number of credits for enrollment in the second year is 40, and in the case of bachelor's studies in the third year, 80 credits.

(5) If a student does not obtain at least the minimum number of credits according to Paragraph 4 in two consecutive semesters according to Paragraph 1, he/she remains in the original year and enrolls in the subjects of the original year in which he/she was classified as "failed" or not classified, and the subjects of the next semester that he/she has chosen.

(6) A student must re-enroll in a failed compulsory course in the semester in which it is taught. If it is a compulsory or optional subject, it is possible to change it in the following semester.

(7) A student may enroll in the same subject a maximum of three times during the entire study period. If a student does not meet the conditions for successful completion of a compulsory subject even during his/her third enrollment, his/her studies may be terminated in accordance with Section 56, Paragraph 1, Letter b) of the Act.

(8) If a student does not obtain at least 10 credits for the two previous semesters by the first day of the 3rd semester, and in the case of bachelor's studies also by the 5th semester, and does not prove serious reasons that prevented him from fulfilling his study obligations, his studies may be terminated in accordance with Section 56, Paragraph 1, Letter b) of the Act. This provision does not apply to students who have a maximum of 20 credits remaining to achieve the minimum number of credits required for proper completion of their studies.

(9) In doctoral studies, a student has the right to enroll in the next year if he or she has fulfilled the conditions of the doctoral individual study plan for the previous year.

Art. 12
Interruption of studies

(1) A student may, upon request, repeatedly interrupt his/her studies, stating the requested period of interruption. The Vice-Rector for Studies shall grant the request if the period to which the request relates is part of the student's recognized period of parental leave (Section 42, Paragraph 1, Letter i) and Section 54, Paragraph 2 of the Act). In other cases, he/she shall decide based on an assessment of the justification for the request. If he/she decides positively on the request, he/she shall also indicate the start and end dates of the interruption. The Vice-Rector for Studies shall grant the request of a person during recognized parental leave to re-enroll in studies even at an earlier date than the period for which the studies were interrupted. In the case of a request to interrupt doctoral studies, the consent of the relevant academic board is required to permit the interruption.

(2) Studies are interrupted for a period of full semesters plus the remaining part of the semester in which the application was submitted. The total duration of the interruption may not exceed the standard duration of the given study. The end date of the interruption of studies is the same as the end of the semester.

(3) The number of semesters in which the students' studies were interrupted may not exceed the number of semesters of the standard study period of the Programme.

(4) The period of interruption of studies for the recognized period of parenthood is not included in the total period of interruption of studies pursuant to Paragraphs 2 and 3.

(5) If a person whose studies were interrupted was not granted a further interruption of studies upon application before the end of the interruption of studies, he or she has the right to re-enroll in the studies after the period for which the studies were interrupted has expired. The date and method of enrollment are determined by the Rector of Ambis.

(6) A person ceases to be a student on the day of interruption of studies or the last of concurrent studies.

(7) Upon the expiration of the period for which the study was interrupted, the person has the right to re-enroll in the study. If, at the time of the termination of the interruption of the study, the student is not able to continue the part of the study in which he/she interrupted the study, in particular due to the termination of the accreditation of the Programme, Ambis will offer the student a transfer to a similar Programme implemented at Ambis in accordance with Article 13 of the SaER. the student does not enroll in the offered Programme, his/her studies are terminated on the day following the expiration of the period of interruption of the study.

Art. 13
Transfer between study Programmes

(1) A transfer is a change in the Programme within Ambis.

(2) The decision on permission for transfer is made by the Vice-Rector for Studies based on the application of a student or person with interrupted studies submitted through IS (IS Office).

(3) If the Vice-Rector for Studies grants the application for permission to transfer, he/she will also decide ex officio on the recognition of part of the studies, exams or fulfillment of other study obligations performed or fulfilled by the applicant within the framework of the studies in the previous study. At the same time, he/she may extend the deadlines for the applicant to fulfill study obligations or to fulfill the conditions for advancement to the next year for the purposes of further studies; he/she may also extend the maximum period of interruption of studies.

(4) On the date of notification of the decision authorizing the transfer, the student or individual with interrupted studies has the right to enroll in the continuing study Programme. The method and date of enrollment are determined by the Vice-Rector for Studies.

(5) The transfer becomes effective and the student or person with interrupted studies becomes a student of the continuing study Programme on the day of enrollment in this study Programme. The day preceding the said enrollment is the day on which the student ceased to be a student on the initial study Programme and the natural person with interrupted studies in the initial study Programme lost the possibility of future re-enrollment in the initial study Programme.

(6) The period of study in the initial study Programme is considered to be the period of study in the new study Programme from the date of enrolment in the continuing study Programme; the period of study in the initial study Programme is also included in the maximum period of study in the continuing study Programme, and the period of interruption of study in the initial study Programme is included in the maximum period of interruption of study in the continuing study Programme.

(7) Transfer is possible only if all subjects that the student is required to complete in the Programme in which he/she is newly accepted and enrolled will be taught during his/her further studies.

Art. 14
Recognition of individual subjects

(1) A student could request recognition of individual subjects if they studied them at Ambis, another domestic or foreign university, or within an accredited or authorized educational Programme at a higher vocational school.

(2) Successful participants in lifelong learning Programmes that are implemented within the framework of accredited study Programmes may, upon their request, have their credits recognised up to 60 % of the credits required for proper completion of their studies if they become students of accredited study Programmes. The application is decided by the Vice-Rector for Studies or a person authorised by him/her. If necessary, the Vice-Rector for Studies may request a statement from the Programme guarantor.

(3) The state final exam or any part of it cannot be recognized.

(4) The rules for the recognition procedure for individual subjects are set by the Vice-Rector for Studies in his/her regulation.

Art. 15
Graduation

(1) The study is ending.

a) by successfully passing the final state examination pursuant to Section 45, Paragraph 3, Section 46, Paragraph 3 or Section 47, Paragraph 4 of the Act (hereinafter referred to as "**proper completion of studies**"),
b) if the student does not meet the requirements arising from Article 10, Paragraphs 1 and 3, Article 11, Paragraphs 7 and 8, Article 22, Paragraphs 22 and 24 of the SaER (Section 56, Paragraph 1, Letter b) of the Act in conjunction with the provisions of Section 68 et seq. of the Act),
c) by transferring to another study Programme (Section 56, Paragraph 1, Letter c) of the Act),
d) if the student fails to pay the fee related to the study, even after being reminded, according to the Rules of Fees Related to the Study of Ambis (Section 56, Paragraph 1, Letter b) of the Act in conjunction with the provisions of Section 68 et seq. of the Act),
e) by a student abandoning his studies (Section 56, Paragraph 1, Letter a) of the Act),
f) by expulsion from studies pursuant to Section 65, Paragraph 1, Letter c) or Section 67 of the Act (Section 56, Paragraph 1, Letter h) of the Act),

g) the termination of the accreditation of the Ambis study Programme (Section 56, Paragraph 1, Letter d) of the Act),
h) by expulsion from studies pursuant to Section 47f of the Act (Section 56, Paragraph 1, Letter g) of the Act).

(2) On the date of completion of studies according to paragraph 1
a) letter a) is the day on which the final state examination prescribed at the end of studies or its last part was taken,
b) letter b), d) or f) is the date on which the relevant decision entered into force,
c) letter c) is the day according to Article 13, Paragraph 5 of the SaER,
d) letter e) is the day of delivery of the written declaration of withdrawal from studies, a communication via IS (IS Office) is also considered a written declaration.
e) letter g) is the day specified in Section 56, Paragraph 2 of the Act,
f) letter h) is the day on which the final decision on the invalidity of the state examination prescribed at the end of studies in the Programme or part thereof pursuant to Section 47e, Paragraph 1 of the Act in conjunction with the provisions of Section 47f of the Act comes into effect.

(3) A person ceases to be an Ambis student on the day of completion of their studies or the day of completion of the last of their concurrent studies.

(4) Ambis will ensure that students whose studies in the Programme were terminated for the reason set out in Paragraph 1, Letter g) could continue their studies in a similar Programme conducted at Ambis or another university.

(5) The proof of completion of studies pursuant to Paragraph 1, Letter a) is a university diploma and a diploma supplement. A graduate of studies conducted in the Czech language is issued a diploma in the Czech language, a graduate of studies conducted in a foreign language is issued a diploma in that language. The diploma supplement is issued in bilingual form in Czech and English.

(6) In cases where a decision is made to terminate studies in accordance with the Act, the decision-making body is the rector.

Art. 16
Payments related to studies

(1) An Ambis student is obliged to pay the following fees in accordance with Section 59 of the Act, the Ambis Regulations on Tuitions and Related Fees, the SeER and the Study Agreement concluded between him/her and Ambis:
a) payment to cover costs related to studies (hereinafter referred to as "**tuition fees**"),
b) administrative payments to cover costs associated with administrative actions (hereinafter referred to as "**administrative payments**").

(2) The specific amount of administrative fees and charges for a specific semester is determined by the Rector in a measure published in the public part of the Ambis website (on the Official Board) before the start of the relevant semester. The amount of tuition fees is determined in the Rector's measure setting the conditions of the admission procedure for the given admission procedure (more information in the Ambis Regulations on Tuitions and Related Fees).

(3) Proper payment of fees related to studies is one of the study obligations arising from the SaER.

PART FOUR
Examination rules

Art. 17
End of the course

(1) Completion of a course means meeting its requirements in one of the following ways:
   a) credit,
   b) classified credit,
   c) exam.

   The method of completing a specific subject according to Paragraph 1 is determined by the characteristics of the subject according to Article 4, Letter c) of the SaER.

(2) The teacher or examiner decides on the outcome of the course completion according to Paragraph 1.

(3) The dates for completing subjects according to Paragraph 1 are usually announced during the examination period and are published by the examiner or an authorized employee in the IS. The number of regular and make-up dates for completing the subject must correspond to the form of completion of the subject, the number of enrolled students and the characteristics of the subject resulting from the requirements for its completion. Regular dates and make-up dates, which must be announced in a way that allows the provisions of these SaER to be fulfilled, must be published before the start of the examination period in the IS. Other dates may also be announced during the examination period. In doctoral studies, the examination period runs throughout the entire academic year.

(4) The regular deadline for completing courses is included in the examination period, or the examiner may announce an earlier deadline (so-called "pre-term") in the last three weeks of semester teaching. The regular deadline for credit can be announced at any time during the teaching of the course, if the student has met the requirements for its completion. Make-up exam dates are usually included in the examination period.

(5) In the combined and distance learning form of study in the Programme, the Rector may set a period for completing courses outside the examination period. However, he is not bound by the provisions of Paragraph 4.

(6) If a student fails to complete a course on the date for which they are registered without a proper excuse, they will be assessed as absent ("-").

(7) If continuous checks of the fulfillment of study obligations in the subject are prescribed during the semester for the completion of the course, the results of which are included in the final assessment, no remedial options for completing these checks may be set, with the exception of remedial deadlines for completing continuous checks for duly excused students.

(8) The teacher is obliged to inform the student of the results or evaluation of the continuous checks within 10 working days of the holding of such continuous check of the fulfillment of study obligations in the subject and no later than the last day preceding the start of the examination period.

(9) The examiner or, in the case of an examination before an examination board, the chairman of the examination board is responsible for ensuring that the result of each

student's course completion is recorded in the IS no later than seven working days after the date of completion of the course, if the course completion includes a written part, which is the last part of the course completion. In the case of an oral examination, the assessment result is recorded no later than the working day following the date of completion of the course.

(10) The student has the right to review the evaluation of written work and electronic tests that are decisive for completing the course, within 10 working days from the date of notification of the evaluation of the written work or electronic test.

Art. 18
Classification scale

(1) About classification decides examiner according to the ECTS classification scale:
   a) credit
      1. passed (P),
      2. failed (F),
   b) exam and graded credit

Degree	Great	Very well	Good	Satisfactory	Satisfactory	Unsatisfactory
Designation	A	B	C	D	E	F / -
Value	1	1.5	2	2.5	3	4

   c) partial part of the final state examination in bachelor's and master's studies:
      1. excellent (1),
      2. very good (2),
      3. good (3),
      4. failed (4) or (-).
   d) final state examination in doctoral studies:
      1. passed,
      2. failed.

(2) The classification is recorded in the IS with the designation according to Paragraph 1. The numerical value according to Paragraph 1, Letter b) serves to determine the average classification. The examiner is obliged to record the assessment "-" (dash) in the IS in the event that the student does not appear for the classification without an excuse. When determining the average classification, the dash has the value 4.

(3) If, due to plagiarism, violation of citation rules or high content similarity, a final thesis submitted for defense is assessed as unsatisfactory without a defense, the final thesis is assessed as "failed" with the marking "-", whereby the student loses one defense date. A thesis marked in this way is not made available to the public according to Section 47b of the Act.

(4) The average grade of a student is determined separately for each of his/her studies as a weighted average of the numerical values from all the terms of completion of the graded courses that are counted towards the student's studies, including the grade of

unsatisfactory (4 or F) and the grade of "-" (dash). The weight of the numerical value of the course classification is given by its credit value.

(5) Knowledge verification is conducted in the language in which the course was taught, unless otherwise stated in the syllabus (course information).

Art. 19
Credit and graded credit

(1) Credits are usually awarded for subjects whose requirements are met continuously, especially during their teaching period.

(2) Classified credit is usually awarded to subjects whose requirements are met continuously, primarily during their teaching time, as determined by a weekly or block schedule, but in which, similarly to an exam, it is assessed by a classification level.

(3) Credit and classified credit are assessed according to the classification scale (Article 18, Paragraph 1, Letters a) and b) of the SaER).

(4) The provisions of Article 20, Paragraph 5 of the SaER shall apply analogously to subjects completed with credit or classified credit.

Art. 20
Exam

(1) Exams usually conclude subjects in which a significant part of the student's workload is concentrated outside of their teaching period.

(2) The exams are:
   a) written (in person, at the testing center and online),
   b) oral (in person and online),
   c) combined.

(3) The condition for registering for the exam may be the fulfillment of requirements during the semester's teaching. The results of the evaluation of continuous checks may be included in the exam evaluation.

(4) The exam may be written or oral, or written and oral. All parts of the exam are usually held on one day, otherwise the dates of all parts must be published in advance. The exam result is evaluated according to the classification scale (Article 18, Paragraph 1, Letter b) of the SaER).

(5) If a student fails the exam on a regular date, he or she may repeat it on a make-up date, up to twice.

(6) The rector may, at the student's request, allow an extraordinary remedial (rector's) exam date.

(7) In the case of an exam held on a make-up date, the student or examiner may request in writing or via the IS of the Vice-Rector for Pedagogical Affairs to take the exam before a committee. If the request is granted, the head of the department shall appoint an examination committee from among the academic staff, designate its chairman and set the date of the exam. If the examiner is the head of the department, the committee shall be appointed by the Vice-Rector for Pedagogical Affairs or an employee authorized by him.

Art. 21
Correction of successful course completion evaluation

(1) A student can request the possibility of correcting a successful course completion assessment through the IS.

(2) You can only request it once per semester for one selected subject. If you use the possibility of correction, the student is obliged to use the existing offer of examination dates and assumes the risk of a possible worse grade than the one you originally achieved. The application is decided by the Vice-Rector for Pedagogical Affairs.

(3) The assessment that the student has corrected is deleted from the IS records at the time the request is approved and it is not possible to request its renewal.

(4) If a student does not appear for the assessment correction, he/she will be graded with a dash.

(5) Correction of a successful assessment of a part of the state final exam is not permitted.

Art. 22
State final exam in bachelor's and master's studies

(1) The study is duly concluded by a final state examination (hereinafter referred to as the "**FSE**") pursuant to Section 45, Paragraph 3 or Section 46, Paragraph 3 of the Act, the content and form of which correspond to the profile of the study Programme. The FSE is held before an examination board. The course and announcement of the FSE result are public. The board takes a written record of the entire course of the state examination.

(2) The final state examination in a bachelor's degree Programme (hereinafter referred to as "**bachelor's study**") may have several parts, one of which may be the defense of a bachelor's thesis. The final state examination cannot consist only of the defense of a bachelor's thesis.

(3) The final state examination in a follow-up master's degree Programme (hereinafter referred to as "**follow-up master's degree**") may have multiple parts. One of the parts must be the defense of the diploma thesis. The final state examination may consist only of the defense of the diploma thesis.

(4) If the FSE has multiple separate parts, they are classified separately.

(5) The topic of the final thesis must always be in line with the profile of a graduate from the relevant Programme.

(6) The student has the right to propose a topic for his/her final thesis. The proposed topic is approved by the rector or a person authorized by him/her based on the opinion of the department.

(7) The supervisor of the final thesis is proposed by the head of the department and approved by the rector or a person authorized by him.

(8) The topic of the final thesis is assigned to students no later than 6 months before the date of its defense.

(9) The requirements for the assignment of the final thesis, the position and duties of the final thesis supervisor are set out in the Rector's directive.

(10) The condition for access to the defense of the final thesis is its previous submission. Submission of the final thesis means its entry into the IS in the prescribed manner. Ambis may also stipulate other forms of submission by its regulations.

(11) The final thesis submitted according to Paragraph 10 cannot be changed until its defense.

(12) At the student's request, submitted no later than three working days before the final examination, the Vice-Rector for Pedagogical Affairs may allow the student to make an exception to the rule according to Paragraph 11, in which case the submitted final thesis is marked without a defense with a grade of "-" and the student loses one possible defense date. The thesis marked in this way is not made available to the public according to Section 47b of the Act. The Vice-Rector for Pedagogical Affairs' confirmation of the exception according to this Art. is entered into the archive of final theses.

(13) A student who is working on a final thesis must process it in such a way that the following is not violated in the thesis:
   a) copyright or personal rights of other persons,
   b) protection of trade secrets,
   c) protection of information protected by a special law,
   d) protection of legitimate interests of third parties worthy of special consideration,
   e) privacy policy.

(14) If a student expects that he/she will not be able to meet any of the requirements in his/her final thesis according to Paragraph 13 and it will be necessary to postpone its disclosure according to Section 47b Paragraph 4 of the Act, he/she must point out this situation when submitting the proposal for the final thesis assignment. The Rector will assess whether it is possible to approve such an assignment.

(15) An opponent from among academics or other university-educated experts in the given scientific field is appointed to assess the final thesis. If the opponent or the supervisor of the final thesis are not members of the examination committee, they may participate in its meetings, including non-public parts, with an advisory vote. The opponent and the supervisor of the final thesis will prepare a written report, the student has the right to be familiarized with the reports no later than five working days before the defense.

(16) The opinions of the supervisor and opponent of the final thesis include:
   a) a statement as to whether the final thesis meets the objectives of the assignment,
   b) evaluation of the content and formal aspects of the final thesis,
   c) determining whether the final thesis meets the requirements for the award of an academic degree and whether the submitted final thesis is recommended or not for defense,
   d) proposal for evaluation of the final thesis.

(17) The submitted final thesis is checked for originality and consistency with other documents. A student who submits a final thesis with an unauthorized level of content consistency determined by a special internal legal act and for whom disciplinary proceedings will be initiated may not defend the final thesis for the duration of the disciplinary proceedings.

(18) A student who is asked to rework their final thesis due to high similarity or plagiarism will lose one deadline for defending their final thesis and will be graded "failed".

(19) All parts of the FSE are conducted in person and are public.

(20) The regular and remedial FSE dates for each Programme are set by the Rector in accordance with the academic year schedule. It also sets the deadline for submitting applications for regular and remedial FSE dates for a given semester. The dates of the

state exam and the composition of the examination boards are published in the IS before the start of the FSE in a given semester. The deadlines for submitting applications for the FSE are part of the academic year schedule.

(21) If a student registered or enrolled in a part of the FSE cannot appear on the specified date for serious reasons, he/she is obliged to excuse his/her absence in writing to the study department, no later than 5 working days after the deadline. If he/she fails to do so, he/she will be assessed as "failed" for this part of the FSE. The assessment of the relevance of the reasons is within the competence of the Vice-Rector for Studies.

(22) If a student is assessed with a "fail" grade for a part of the FSE, he/she has the right to repeat this part in two retakes. The defense of the final thesis can be held no earlier than two months after the unsuccessful defense, and the failed exam in other partial parts can be held no earlier than one month after the previous unsuccessful attempt.

(23) The Rector may set additional conditions for the organization of retakes and registration for them.

(24) The student must successfully complete the last part of the FSE in a given study no later than the date for the FSE announced in the academic year schedule for the semester in which two years have passed since the day on which he/she met the conditions for being able to take the final examination. A student who does not successfully complete the FSE within this period or who unsuccessfully completes all FSE dates is considered to have completed his/her studies in accordance with Article 15, Paragraph 1, Letter b) of the SaER.

Art. 23
Access to the FSE in bachelor's and master's studies

(1) A student who has met the following conditions can take the FSE:

a) has fulfilled all the requirements of the given study Programme set out in the Programme characteristics,
b) has achieved the minimum credit value of the given study in the structure prescribed by the approved study plan (180 ECTS credits for bachelor's studies and 120 ECTS credits for the subsequent master's studies),
c) submitted the final thesis in the prescribed manner by the specified deadline, if such thesis is part of the final examination,
d) registered for the FSE or part of it within the deadline set by the academic year schedule,
e) fulfilled the obligations pursuant to Article 17, Paragraph 3, Letter b) of the Ambis Statute,
f) there is no disciplinary proceedings against him.

(2) A student may defend his/her final thesis before fulfilling all the conditions according to Paragraph 1 (if the final thesis defense is one of the parts of the FSE), if he/she meets the following conditions:

a) submitted the final thesis in the prescribed manner by the specified deadline and received credit for the subject specified in the Programme characteristics for its submission,
b) has registered to defend his/her final thesis on the date set by the academic year schedule,

c) fulfilled the obligations pursuant to Article 17, Paragraph 3, Letter b) of the Ambis Statute,
d) there is no disciplinary proceedings against him.

(3) Other conditions for access to the FSE, as well as its individual parts, including requirements and connections, are set out in the Programme characteristics.

(4) If a student does not meet the conditions set out in Paragraphs 1 or 2 by the date by which he or she can register for the FSE or part thereof according to the academic year schedule, his or her registration for the FSE or part thereof in which he or she does not meet the conditions for admission is cancelled.

(5) If a student is subject to disciplinary proceedings under the Ambis Disciplinary Code for students, the student cannot take the FSE.

(6) If the disciplinary proceedings end with the student being acquitted of the charge of committing a disciplinary offense, the student may register for the FSE at the earliest possible date.

(7) In the event that the disciplinary proceedings end with the student being acquitted of the charge of committing a disciplinary offence, such a student is not obliged to pay tuition fees for the period from the date of the FSE, which the student could not take for the reason set out in Paragraph 5, until the date of the nearest date of the FSE, for which he could register after the decision on acquittal of the charge of committing a disciplinary offence has become legally binding, and is not obliged to pay any possible fees associated with the holding of the FSE at such nearest possible date.

(8) If a student who was unable to take the FSE or part of it for the reason stated in paragraph 5 and the disciplinary proceedings ended with the student being acquitted of the charge of committing a disciplinary offence, the period specified in Article 22, Paragraph 24 of the SaER has expired as a result, then the period from the last day of the FSE that he/she could not take for the reason stated in Paragraph 5 to the last day of the nearest possible period for the FSE is not included in this period.

Art. 24
Examination board for FSE in bachelor's and master's studies

(1) Each part of the FSE is held before an examination board. The members of the examination board are professors, associate professors and other experts appointed on the basis of approval by the Ambis Scientific Council by the rector pursuant to Section 53, Paragraph 2 of the Act, while the Ministry of Education, Youth and Sports (hereinafter referred to as the "**Ministry**") may appoint other members of the examination board from among prominent experts in the given field.

(2) Members of the examination committees are always appointed for the academic year. If necessary, additional committee members may be approved by the Ambis Scientific Council during the academic year. Committee members appointed by the rector may be dismissed by the rector with the consent of the Ambis Scientific Council.

(3) The chairman of the examination board is appointed by the rector from among the members of the examination board approved by the Ambis Scientific Council. The chairman directs its proceedings and is responsible for its activities.

(4) The examination committee is usually composed of three members and is competent to make decisions if at least two of its members, including the chairman, are present. The

examination committee shall make decisions by a majority of the votes of the members present. In the event of a tie, the chairman shall have the casting vote.

Art. 25
Evaluation of FSE and duly completed studies in bachelor's and master's studies

(1) The committee decides on the result of each part of the FSE. The result of each part of the FSE is assessed by a grade according to the classification scale set out in Article 18, Paragraph 1, Letter c) of the SaER.

(2) The overall result of the FSE is evaluated by the commission after the completion of its last part by one of the stages according to Article 18, Paragraph 1, Letter c) of the SaER.

(3) The FSE can be evaluated
   a) "excellent" in the case where the average grade from the partial parts is less than or equal to 1.50 and the student was not assessed as "failed" in any part of the FSE,
   b) "very good" in the case where the average grade from the partial parts is less than or equal to 2.50 and the student was not assessed as "failed" in any part of the FSE,
   c) "good" in the case where the average grade from the partial parts is higher than 2.50 and the student was not assessed as "failed" in any part of the FSE,
   d) "failed" in the case where any sub-part is rated "failed".

(4) The overall study result is determined based on the achieved study results and the final FSE assessment. The assessment can be "passed with distinction", "passed" or "failed".

(5) The "pass with distinction" rating is awarded to a student who has achieved an average grade of 1.50 or better for the entire study, was assessed with a grade of "3 – good" or "E – satisfactory" in at most two subjects, had a final FSE rating of "excellent" and was not legally punished for a disciplinary offense during the course of his/her studies according to the Ambis Disciplinary Code for students.

(6) The overall result of properly completed studies is stated in the university diploma.

(7) Pursuant to Section 45, Paragraph 4 of the Act, Ambis awards graduates of Bachelor's degree Programmes with the academic title "Bachelor" (abbreviated "Bc." before the name), and pursuant to Section 46, Paragraph 4 of the Act, graduates of Master's degree Programmes are awarded the academic title "Engineer" (abbreviated "Ing.” before the name) or "Master" (abbreviated "Mgr." before the name), depending on the field of education to which the Master's degree Programme belongs.

Art. 26
Making final theses available and checking them

(1) Final theses are made available on a non-profit basis, including the opinions of opponents, a record of the course of the defense and its result in accordance with Section 47b of the Act. This access means the access to the stored electronic version of the final thesis, for which the defense took place, in the IS archive of final theses, which is publicly accessible from the Internet.

(2) Pursuant to Section 47b, paragraph 4 of the Act, Ambis may postpone the disclosure of the final thesis or part thereof, if this fact and the scope of the unpublished parts of the

thesis were already specified in the assignment with the consent of the rector, for the duration of the obstacle to disclosure, for a maximum period of 5 years. The student is obliged to prepare and structure the final thesis in such a way that, with exceptions, it is not necessary to withhold the final thesis. The supervisor of the final thesis, with the consent of the Vice-Rector for Pedagogical Affairs, also determines the date by which the reasons for withholding the disclosure will cease to exist and the thesis will be made available in its entirety.

(3) In order to ensure that the correct version of the final thesis is made available, the final thesis supervisor (or a person designated by him/her):

a) is responsible for checking the scope of parts of the work that will not be made available in accordance with Paragraph 1, and checking the setting of the date by which the entire work will be made available,
b) is responsible for verifying the readability of the electronic version of the final thesis stored in the final thesis archive in the IS using commonly available software tools and
c) is responsible for checking the work stored in the final theses archive using the IS application for detecting plagiarism.

The check will be carried out in the relevant IS application no later than 7 working days before the final thesis defense.

(4) In accordance with Section 47b of the Act, final theses and assessments are accessible to the public at least five working days before the defence at the study department of the branch where the defence will be held. The record of the defence and its result are published no later than three weeks after the defence date in the IS archive of final theses.

(5) By submitting the final thesis for defense, the author consents to its disclosure pursuant to Paragraphs 1 and 4, regardless of the outcome of the defense.

Art. 27
Invalidity of the FSE or part thereof

(1) The procedure for declaring the FSE or part thereof invalid is initiated ex officio, and pursuant to Section 47f of the Act, the rector decides on it. The rector may also submit a proposal to initiate the procedure.

(2) If the Rector does not find reasons to declare the FSE or part thereof invalid pursuant to Section 47c, paragraph 2 of the Act, he will stop the proceedings for declaring the FSE invalid.

(3) The basis for the rector's decision is the opinion of a seven-member review committee. Six members of the review committee are appointed by the rector from among professors, associate professors and other experts, the seventh member is appointed by the rector from among Ambis students. The person whose FSE or part of the FSE is to be declared invalid may be appointed as one of the members of the committee.

(4) The review committee shall decide by a simple majority of the votes of all its members.

(5) The provisions of Sections 47c to 47e of the Act shall apply mutatis mutandis to proceedings for the declaration of invalidity of the performance of the FSE or part thereof.

Art. 28
Review of the assessment

(1) A student has the right to request a review of the course completion assessment or a review of the final exam assessment or part thereof within 30 days of the assessment being recorded in the IS. Any academic staff member may also submit a request for a review of the assessment.

(2) The Rector shall cancel the contested assessment of the completion of a subject or the result of the FSE or its component if, during its determination or during the control of the studies, the FSE or its component, any legal regulation or an internal regulation of Ambis was violated, or if the assessment was determined arbitrarily. In such a case, the Rector shall take the necessary measures to restore the violated rights of the student.

(3) If the evaluation of the completion of the subject has been cancelled, a new completion of the subject is held before a three-member commission appointed by the rector. The provisions of Article 24 apply mutatis mutandis to the deliberations and resolutions of the commission. If the result of the FSE or part of it has been cancelled pursuant to Paragraph 2, these are held again before a different examination commission.

(4) At the student's request, the student's confidant, chosen by the student from among the members of the Ambis academic community, may attend the meeting of the examination committee referred to in Paragraph 3.

PART FIVE

Studying in a doctoral Programme

Art. 29
Supervisor

(1) The supervisor is appointed and dismissed by the rector on the proposal of the Subject-are Board. The Subject-area Board may take into account the candidate's proposal in its proposal. The supervisor is assigned to the student upon enrollment in the study.

(2) A professor or associate professor may be appointed as a supervisor, or in justified cases, an academic with a Ph.D. or similar degree may be appointed.

(3) If the current supervisor is unable to properly guide the student, the Subject-area Board will propose to the rector the dismissal of the current supervisor and submit a proposal for the appointment of a new one.

(4) If the supervisor, in his/her own judgment, cannot continue to supervise the student, he/she shall notify the chair of the Subject-area Board and the student of this fact. The chair of the Subject-area Board shall notify the rector of this fact together with the proposal of the Subject-area Board for a new supervisor. Until the appointment of a new supervisor, the chair of the Subject-area Board shall assume his/her role.

(5) Supervisor:

a) draws up, together with the student, his/her doctoral individual study plan (hereinafter referred to as "**DISP**"),
b) leads the studies of a specific student and methodically manages the processing of his/her dissertation,
c) in agreement with the student, submits the student's proposal for the research focus of the dissertation or its change to the Subject-area Board,
d) evaluates the fulfillment of his DISP,
e) prepares an opinion on the dissertation.

Art. 30
Time and form of study

(1) Doctoral studies are carried out according to the DISP under the guidance of a supervisor.

(2) The standard duration of study in a doctoral Programme is determined by the Programme characteristics and is at least three and at most four years.

(3) Studies in the doctoral Programme can be carried out in full-time or combined form.

Art. 31
Course of studies and proper fulfillment of study conditions

(1) The course of study is governed by the DISP, which sets the conditions for:

a) completion of compulsory subjects,
b) selection and completion time of elective subjects,
c) preparation of a dissertation,
d) publishing activities,
e) participation in foreign professional internships,
f) active participation in professional conferences,
g) a plan for the development of pedagogical skills,
h) proof of language competence,
i) other requirements related to the focus of the Programme or set by the Subject-area Board.

(2) The fulfillment of the DISP is evaluated through the IS each semester by the student, the supervisor and at least once a year by the Subject-area Board.

(3) If the evaluation of the DISP fulfillment reveals serious deficiencies, the situation will be discussed without undue delay by the Subject-area Board at the supervisor's proposal. The mandatory participants in this meeting are the student, his supervisor and the chairman of the Subject-area Board. If it is proven that the student does not fulfill the DISP requirements and therefore has not fulfilled the requirements set out in the study programme pursuant to Section 56, Paragraph 1, Letter b) of the Act, the study is terminated.

(4) The condition for successful completion of doctoral studies is the successful passing of the final state examination, which consists of defending a dissertation.

(5) In the event of a request from a doctoral student for a review of the evaluation of the result in a subject, the FSE shall proceed in accordance with Article 28 of these SaER.

(6) The procedure for declaring the invalidity of the FSE is carried out in accordance with Article 27 of these SaER.

Art. 32
Dissertation

(1) A dissertation within the meaning of Section 47, Paragraph 4 of the Act must include the original results of the creative activity of the student submitting the dissertation, published in the manner customary for publishing the results of research, development or other creative activities customary in the relevant field, or results thus accepted for publication.

(2) A dissertation may include a functional prototype of a technical device, a patent application for an invention, or technical documentation created during research, development, or innovation activities, or another applied result of research, development, or innovation.

(3) Further requirements for the preparation and content of the dissertation are set by the Subject-area Board and are part of the DISP.

(4) If the dissertation contains a result created with the contribution of another author, the dissertation includes a statement by the student about the extent of his/her creative contribution to each such result.

(5) The dissertation is written in Czech. The dissertation can be written in another language upon the student's request, with the permission of the Subject-area Board.

Art. 33
State final exam in doctoral studies

(1) The condition for registering for the final state examination in doctoral studies (hereinafter referred to as the "**DFSE"**) is

a) fulfillment of study obligations set out in the DISP,
b) submission of the completed dissertation via IS,
c) fulfillment of obligations pursuant to Article 17, Paragraph 3, Letter b) of the Ambis Statute,

(2) With the application to the DFSE, the student submits the following to the Subject-area Board in the manner specified:

a) a list of the student's published works and works accepted for publication,
b) description of the student's scientific and research activities,
c) information about a foreign professional internship,
d) overview of professional pedagogical activities,
e) other requirements specified in the programme characteristics.

The content and formal requirements of the application form may be determined by the Subject-area Board; the student must be demonstrably familiar with these requirements.

(3) The student submits the application in the IS within the deadline proposed by the Subject-area Board at the suggestion of the supervisor and approved by the rector.

(4) The date of the DFSE is set by the rector in the proposal of the Subject-area Board as soon as possible within the current academic year; the DFSE is held in person.

(5) The supervisor will prepare a statement on the dissertation and submit it so that the student can familiarize himself with it through the Final Thesis Archive in the IS at least five working days before the defense.

(6) The Rector, upon the proposal of the Subject-area Board, appoints at least two opponents of the dissertation who are not employed by Ambis. The opponent cannot be a supervisor, former supervisor, or co-author of the results on which the dissertation is based.

(7) Each of the opponents will prepare an assessment of the dissertation thesis in Czech, Slovak or English. In the assessment, they will evaluate the quality of the dissertation thesis, the student's own contribution and his/her ability to independently create in a given scientific field. They will also assess the formal and linguistic level of the work. At the end of the assessment, the opponent will explicitly state whether the student has demonstrated creative abilities in a given field of research. Opponents will submit the assessment in such a way that the student can familiarize themselves with it through the Archive of the Final Thesis in the IS at least five working days before the defense.

(8) The progress and evaluation of the DFSE is recorded in the IS.

(9) result is evaluated according to Article 18, Paragraph 1, Letter d) with the word "passed" or "failed".

(10) If a student fails the DFSE, he or she may repeat it no more than once, within a period set by the rector at the proposal of the Subject-area Board, so that it takes place no later than the end of the following semester.

(11) If a student fails the DFSE or its retake, the study will be terminated in accordance with Section 56, Paragraph 1, Letter b) of the Act.

(12) For an apology from the DFSE, Article 22, Paragraph 21 of the SaER shall apply accordingly.

(13) The DFSE and the announcement of its results are public.

(14) Pursuant to Section 47, Paragraph 5 of the Act, Ambis awards graduates of doctoral study programmes the academic title "Doctor" (abbreviated "Ph.D." after the name).

Art. 34
Examination Board

(1) The DFSE is held before an examination committee. The members of the examination committee for the DFSE, pursuant to Section 53, Paragraph 2 of the Act, are appointed by the Scientific Council on the proposal of the Rector. The Ministry is authorized to appoint other members of the committee pursuant to Section 53, Paragraph 3 of the Act. Membership in the committee terminates upon delivery of a written notice of resignation by the committee member to the Rector or upon dismissal of the committee member by the body that appointed him/her.

(2) The chairman of the examination committee is appointed and dismissed by the rector, and the chairman directs the committee's proceedings.

(3) The DFSE Commission has five members appointed pursuant to Section 53, Paragraph 2 of the Act, of which at least 2 members are not employed by Ambis. The supervisor cannot be a member of the Commission, but may participate in the meetings of the examination commission with an advisory vote. If the opponent is not a member of the examination commission, he or she may participate in the meetings with an advisory vote. The

Commission is competent to quorate if an absolute majority of its members, including its chairman, are present, and at least one of the members of the Commission who is not employed by Ambis is present.

(4) The committee decides on the outcome of the DFSE by voting. The examination committee decides by a majority of votes of the members present; in the event of a tie, the chairman has the deciding vote.

Art. 35
Subject-area Board

(1) For each field of study in which Ambis has an accredited doctoral study programme, the rector appoints a Subject-area Board (hereinafter referred to as the "**SAB**"). The procedure for establishing the Subject-area Board, the appointment and dismissal of its members, and the procedure for its deliberations are determined by the rector by directive. The chairman of the Subject-area Board is always the guarantor of one of the study programmes in the given field of education.

(2) The SAB consists of at least five members and always has an odd number of members. The members of the SAB are appointed and dismissed by the Rector for a period of four years. The Rector may appoint honorary members to the SAB with an advisory vote.

(3) Ambis professors and associate professors, leading experts in the relevant fields from practice with a scientific degree or from other universities in the Czech Republic and abroad, may be appointed as members of the SAB.

(4) The chairman of the SAB is always the guarantor of the doctoral study programme for which the SAB is appointed. If the SAB is appointed for more than one doctoral study programme, the Rector appoints the chairman of the SAB from among its guarantors.

(5) The members of the SAB elect a Vice-Chairman of the SAB from among themselves by secret ballot.

(6) Membership in the SAB terminates upon expiration of the term of appointment, resignation from membership in the SAB, or dismissal by the Rector.

(7) The SAB carries out activities in accordance with the Act and the SaER, and in particular:

a) sets out more detailed conditions for doctoral studies,
b) specifies the requirements of the admission procedure and the entrance exam,
c) proposes the appointment, or possibly dismissal, of members of the admission and final state examination committees, including opponents for the relevant student,
d) approves the planned research focus of the dissertations,
e) proposes to the rector the maximum number of students that can be admitted to study,
f) proposes to the rector the appointment and, if necessary, dismissal of supervisors for individual students,
g) evaluates the course of studies in the relevant doctoral study Programme in the previous academic year,
h) together with the supervisor, discusses and evaluates the course of studies of individual students,
i) proposes termination of studies due to failure to meet study requirements,
j) discusses proposals for personnel changes in the composition of the Subject-area Board, supervisors and teachers in the relevant Doctoral Study Programme.

(8) SAB meetings are convened by its chairman as needed, at least once per academic year.

PART SIX

Rights and obligations of students

Art. 36
Rights and obligations of students

The rights and obligations of students, as well as decisions about the rights and obligations of students, are contained in Art.s 16 to 18 of the Ambis Statute.

Art. 37
Extraordinary means

(1) A student may request in writing the Rector to excuse him/her from fulfilling any obligation arising from the Programme or these SaER based on reasons worthy of special consideration, in particular serious health, social or family reasons.

(2) If the Rector has already initiated proceedings to terminate studies due to failure to meet the requirements arising from the Programme or these SaER pursuant to Section 56, Paragraph 1, Letter b) of the Act, the application pursuant to Paragraph 1 may only be submitted within the deadline for commenting on the supporting documents for the decision pursuant to Section 68, Paragraph 3, second sentence of the Act. An application submitted after this deadline, but before the Rector's decision is issued, may only be taken into account if the student missed this deadline for serious reasons.

(3) The Rector decides on the application pursuant to paragraph 1; the decision on exceptional exemption from the student's obligation cannot be appealed.

(4) If proceedings for the termination of studies are being conducted for failure to meet the requirements arising from the Programme or these regulations pursuant to Section 56, Paragraph 1, Letter b) of the Act and the student timely requests an exceptional waiver of the obligation on the basis of which these proceedings are being conducted pursuant to Paragraph 2, and the Rector grants the request, the proceedings for the termination of studies shall be stopped.

PART SEVEN
Common, transitional and final provisions

Art. 38
Special provisions on meeting conditions during a state of emergency in academic operations

(1) The Rector may, by his measure, declare a state of emergency in academic operations for the reasons specified in Section 95a, Paragraph 2 of the Act. A state of emergency in academic operations may be declared for a maximum of 60 days with the prior consent of the Ministry. The state of emergency in academic operations may be extended for a maximum of 60 days, even repeatedly, with the prior consent of the Ministry.

(2) The announcement of the declaration of a state of emergency in academic operations is published in the public section of the Ambis website.
(3) During a state of emergency in academic operations, Ambis may adjust the conditions set out in the Ambis Statute and these SaER in accordance with Section 95b of the Act, in particular:
   a) announced conditions of admission to study,
   b) the possibility of conditional admission and enrollment in studies without proving the fulfillment of the condition of obtaining previous education, including postponing the fulfillment of this condition,
   c) the length and structure of the academic year,
   d) deadlines for fulfilling study obligations
   e) exemption or waiver of the fee pursuant to Section 48, Paragraph 7 of the Act,
   f) interruption of studies and not counting the periods of the state of emergency in academic operations towards the maximum interruption period,
   g) use of distance communication tools during teaching, study assessment including FSE or DFSE, and communication during meetings of Ambis bodies.
(4) The details of the state of emergency in academic operations will be determined by the Rector's measure pursuant to Paragraph 1.

Art. 39
Transitional provisions

This The Act on the Protection of the Environment shall enter into force on the seventh day following the date of registration by the Ministry, with the exception of:
   a) Article 18, Paragraph 3 of the SaER shall apply for the first time from the FSE held in the period FSE held in January/February 2027,
   b) Article 22, Paragraph 12 of the SaER shall apply for the first time from the FSE held in the period FSE held in the period January/February 2027.

Art. 40
Final provisions

(1) This regulation was approved by the Board of Directors of Ambis Univerzita, a. s., on May 6, 2026.
(2) This regulation repeals the Study and Examination Regulations of AMBIS vysoká škola, a.s., registered by the Ministry on July 1, 2025 under reference number: MŠMT-15343/2025-2.
(3) The interpretation of individual provisions of this SaER is entrusted to the vice-rectors, whose areas of activity are study matters in the relevant types of study.
(4) In this regulation, the gender-neutral masculine form is used to refer to the persons involved.
(5) This regulation enters into force pursuant to Section 36, Paragraph 4 and Section 41, Paragraph 4 of the Act on the date of registration by the Ministry.

Dr. rer. nat . Martina Mannová (sgd.)
Rector and member of the Board of Directors