The Ministry of Education, Youth and Sports registered, pursuant to Section 87(1)(a) and Section 41(2) in conjunction with Section 36(2) and (4) of Act No 111/1998 Sb., on Higher Education Institutions and Amending and Supplementing Other Acts (the Higher Education Act), as amended, under ref. no. MSMT-7673/2026-5, the Rules on Fees Related to Studies of Ambis University, as of the date of signature of the registration.

Mgr. Vojtěch Tomášek
Director of the Higher Education Department

Rules on Fees Related to Studies of Ambis University

Article 1
Fees Related to Studies

(1) Studies in accredited degree programmes are delivered by Ambis Universita, a. s., which operates as a private university-type higher education institution under the name Ambis University (hereinafter referred to as "**Ambis**"), for a fee. Fees related to studies are a source of funds for the educational, scientific, development and operational activities of Ambis.

(2) These Rules on Fees Related to Studies (hereinafter referred to as the "**Rules**") determine, in accordance with Section 59(1) and (2) of Act No 111/1998 Sb., on Higher Education Institutions and Amending and Supplementing Other Acts (the Higher Education Act) (hereinafter referred to as the "**Act**"), the types, the Rules for determining the amount, the method of payment and the due dates of fees related to studies at Ambis.

Article 2
Types of Fees

(1) In accordance with Section 59 of the Act, Ambis determines the following types of fees related to studies:

a) a contribution towards the costs related to studies (hereinafter referred to as "**tuition fees**"),

b) administrative fees to cover the costs of administrative acts, which are:

i. fees related to the commencement of studies (for acts related to the admission procedure, for a change of degree programme (transfer), its form or branch, for recognition of individual study subjects, for submitting an application for recognition of the Foreign Language study subject),

ii. fees related to tuition fees (for submitting a request to change the method of payment after the deadline, for changing an invoice after its issue at the student's request, for sending the 2nd reminder of payment of tuition fees),

iii. fees related to the course of studies (for an individual study plan in bachelor's and master's studies, for studies in a specialisation, for a change in the enrolment of a study subject after the deadline, for enrolment in or change of a seminar group in the study information system of Ambis (the "IS") after the deadline, for an examination on an extended, extraordinary or individual date, for the third resit date, for interruption of studies and its extension, for certification of a document on a completed study subject, for setting and sending a new password to the IS, for sending the 2nd reminder of payment of a fee, for other administrative acts),

iv. fees related to the completion of studies (for a change of topic or amendment of the assignment or late registration of the topic of the final thesis, for consent to the final thesis being written in a language other than Czech, Slovak or English, for an extension of the deadline for submitting the final thesis, for issuing a diploma in another language, for the fourth (Rector's) date of the final state examination or a part thereof, for taking the oral examination in a professional subject of the final state examination or the defence of the final thesis held on a date in September/October, for a repeat date of the final state

examination in doctoral studies, for registering for the graduation ceremony, for sending the diploma by post, for correcting a higher education diploma or diploma supplement in paper form due to an error on the part of the student),

v. fees related to the issue of duplicates of documents (for a duplicate of the student card, for a duplicate certificate for a specialisation, for a certificate of examinations passed).

(2) In addition, in accordance with other provisions of the Act, Ambis collects the following fees:

a) a fee for acts related to the assessment of fulfilment of the condition for admission to study under Section 48(7) of the Act,

b) a fee for preparing a duplicate of the original, or a copy or duplicate of the duplicate, of a higher education diploma or diploma supplement under Section 57a(1) of the Act,

c) a fee for issuing a new higher education diploma or diploma supplement in the case under Section 57a(2) of the Act.

(3) The specific amount of the individual fees related to studies and of the other fees for a given semester is determined by the Rector by a measure published in the public section of the Ambis website (on the Official Notice Board) always before the beginning of the relevant semester.

(4) The amount of tuition fees and the amount of the administrative fee related to the admission procedure are set out in the Rector's measure laying down the conditions of the admission procedure for the relevant admission procedure. The amount of tuition fees so determined remains unchanged for the entire standard length of study, subject to the exceptions laid down in these Rules or agreed in the Study Agreement concluded between Ambis and the student (at the time of conclusion in the position of an applicant), as amended by any addenda thereto.

(5) Tuition fees may be increased due to inflation. Inflation means year-on-year inflation measured by the increase in the overall consumer price index of goods and services, published each calendar year by the Czech Statistical Office for the preceding year, expressed as a percentage. Ambis is entitled to increase tuition fees due to inflation by as many percent as the inflation in the preceding calendar year amounted to.

(6) Tuition fees are paid in regular monthly instalments divided into a maximum of 10 payments per academic year, in two semester payments or in a single payment per academic year, according to the method of payment chosen by the student (where studies begin in the summer semester, two consecutive semesters starting with the summer semester are technically regarded as an "academic year" for the purposes of paying tuition fees).[1]

(7) The Study Agreement, which Ambis concludes with the applicant no later than on the day of enrolment in studies, contains, among other things, further details on the payment of fees related to studies, as well as provisions on the rights and obligations connected with a breach of the obligation to pay fees related to studies.

[1] The amount of tuition fees for the academic year is set out in the Rector's directive laying down the conditions of the admission procedure for the relevant admission procedure and in the Study Agreement that the applicant concludes with Ambis.

(8) All fees are paid on the basis of an invoice issued in the study information system of Ambis, and these invoices may be paid:
   a) by non-cash transfer to the bank account of Ambis,
   b) by cash deposit at a branch of any bank,
   c) by payment card at the study department,
   d) through the payment gateway in the study information system of Ambis.

(9) A student is obliged to pay tuition fees by the due date stated in the invoice. In the event of a breach of this obligation, the student is obliged to pay Ambis a contractual penalty of 0.1% per day for each commenced day of delay until payment, but not exceeding the amount of the tuition fees for the academic year where payment is made per academic year. This contractual penalty is always due on the following day of delay.

(10) Invoices for fees related to studies are delivered through the study information system of Ambis in accordance with Article 19(3) of the Statute of Ambis, unless the Study Agreement provides otherwise.

(11) A reduction of the amount of a fee or an extension of its due date is decided by the Rector or, on the basis of the Rector's authorisation, by another person upon the student's individual request submitted through the information system of Ambis, unless a Rector's measure provides otherwise. Fees may be reduced in particular:
   a) if, in the course of the studies in which the decision assessing the fee was issued, the student achieves outstanding study, scientific or other creative results which, by their intensity, would outweigh the undesirable study conduct that led to the conditions for assessing the fee being met,
   b) if the student carries out another socially beneficial activity, in particular one related to the mission of Ambis, which by its intensity would outweigh the conditions for assessing the fee,
   c) due to the student's difficult social circumstances,
   d) for another reason worthy of special consideration.

Article 3
Final Provisions

(1) This internal regulation was approved by the Board of Directors of Ambis University on 6 May 2026.

(2) In this internal regulation, the gender-neutral masculine is used to refer to the persons concerned.

(3) This internal regulation becomes valid, pursuant to Section 36(4) and Section 41(4) of the Act, on the date of its registration by the Ministry of Education, Youth and Sports and effective on the seventh day following the date of its registration.

Dr. rer. nat. Martina Mannová (signed)
Rector and Member of the Board of Directors