*The Ministry of Education, Youth and Sports registered, pursuant to Section 87(1)(a) and Section 41(4) in conjunction with Section 36(2) and (4) of Act No 111/1998 Sb., on Higher Education Institutions and Amending and Supplementing Other Acts (the Higher Education Act), as amended, under ref. no. MSMT-7673/2026-8, the Statute and Rules of Procedure of the Scientific Council of Ambis University, as of the date of signature of the registration.*

*Mgr. Vojtěch Tomášek*
*Director of the Higher Education Department*

# Statute and Rules of Procedure of the Scientific Council of Ambis University

# Art. 1
# General Provisions

(1) Studies in accredited degree programmes are delivered by Ambis University, which operates as a private university-type higher education institution under the name Ambis University (hereinafter referred to as "**Ambis**").

(2) The Scientific Council of Ambis University (hereinafter referred to as the "**Council**") is an academic body of Ambis exercising the powers of a higher education institution under Act No 111/1998 Sb., on Higher Education Institutions and Amending and Supplementing Other Acts (the Higher Education Act), as amended (hereinafter referred to as the "**Act**").

(3) The mission of the Council is to contribute to improving and optimising the development plans of Ambis and to comment on conceptual and strategic issues of educational, scientific, research, development and other creative activities from the perspective of broader expert and professional knowledge and experience.

(4) The Council discusses the strategic plan and the annual reports of Ambis.

(5) The Council approves the members of examination Councils for final state examinations nominated by the Rector, and likewise approves their dismissal upon the Rector's proposal.

# Art. 2
# Composition of the Council

(1) The Council consists of professors, associate professors and distinguished representatives of the fields in which Ambis carries out educational and other creative activities.

(2) The Council has at least 7 members, at least one third of whom are persons other than members of the academic community of Ambis.

(3) The Chair of the Council is the Rector.

(4) The other members of the Council are appointed and dismissed by the Rector. The term of office of the other members of the Council is five years.

(5) Membership of the Council is honorary, voluntary and non-delegable.

(6) Members of the Council are obliged to maintain confidentiality regarding the proceedings of the Council.

# Art. 3
# Principles of Proceedings

(1) Meetings of the Council are convened by the Chair as required by Ambis, but at least twice per academic year, stating the agenda.

(2) The Chair is also obliged to convene the Council if requested in writing by the Council of Directors of Ambis or by at least half of the members of the Council, no later than 30 calendar days from the delivery of the request. A proposed agenda must always form part of the request to convene a meeting.

(3) A meeting of the Council is convened at least 10 calendar days before the date of the meeting.

(4) Meetings of the Council are held in person or by means of remote communication. The Chair decides on the manner in which a meeting is held, and the manner of holding a meeting of the Council is stated in the notice convening the Council. Where a meeting of the Council is held by means of remote communication, the procedure is analogous to that for a meeting held in person. Voting by members of the Council at a meeting held by means of remote communication takes place by e-mail sent by the member of the Council to the e-mail address announced by the presiding person when the vote is called during the meeting, and these expressions of will form an annex to the minutes of the meeting of the Council.

(5) The Chair may also call a vote outside meetings of the Council (hereinafter referred to as "**per rollam voting**"). Per rollam voting is called by e-mail, whereby the Chair of the Council sends all other members of the Council a notice calling per rollam voting and specifies the period within which the per rollam voting of the members of the Council is to take place. A member of the Council casts a per rollam vote by e-mail sent to the e-mail address from which the Chair sent the notice calling the per rollam vote. Within three working days after the end of the period for per rollam voting, the Chair draws up minutes of the vote, to which the expressions of will of the members of the Council are annexed, and sends these minutes to the other members of the Council. These minutes are registered in accordance with the Records Management Rules of Ambis.

## Art. 4

(1) Meetings of the Council are chaired by the Chair or, in the Chair's absence, by a member of the Council authorised by the Chair.

(2) Meetings of the Council are closed to the public.

(3) Other persons may attend meetings of the Council at the invitation of the Chair.

## Art. 5

(1) Members of the Council may submit written or oral proposals to the person presiding over the meeting. The submission of a proposal must be recorded in the minutes of the meeting.

(2) Written minutes of meetings of the Council are taken by a designated staff member and are signed by the presiding person together with that staff member. These minutes are registered in accordance with the Records Management Rules of Ambis.

## Art. 6
## Adoption of Resolutions

(1) Members of the Council have the right to vote.

(2) The Council has a quorum if more than half of its members are present at the meeting.

(3) A resolution is adopted if it is approved by a majority of the members of the Council present; at a meeting of the Council held by means of remote communication, a resolution is adopted if it is approved by a majority of the members of the Council participating in that meeting by means of remote communication. In per rollam voting, a resolution is adopted

if it is approved by a majority of all members of the Council. In the event of a tie, the vote of the presiding person is decisive.

(4) A member of the Council who is biased in relation to a given matter may not take part in the discussion of that matter. Whether a member of the Council is biased in relation to a given matter is decided by the Council by vote on the proposal of any member of the Council; such a proposal must identify the member of the Council concerned and state the facts that may give rise to doubts about the impartiality of the member so identified. The member of the Council whose bias is being decided may not take part in the vote on whether that member is biased.

## Art. 7
## Transitional Provisions

(1) On the date of appointment of the members of the Scientific Council of Ambis, the membership of all existing members of the Academic Council of Ambis University terminates, and the Academic Council of Ambis University simultaneously ceases to exist.

(2) The tasks that the Academic Council of Ambis University performed until it ceased to exist pass to the Scientific Council of Ambis at the moment it ceases to exist, unless otherwise provided in the Act or in the Statute of Ambis.

## Art. 8
## Final Provisions

(1) This internal regulation was approved by the Council of Directors of Ambis University on 6 May 2026.

(2) In this internal regulation, the gender-neutral masculine is used to refer to the persons concerned.

(3) This internal regulation repeals the Statute and Rules of Procedure of the Academic Council of Ambis University, registered by the Ministry on 8 June 2023 under ref. no. MSMT-9675/2022-4.

(4) This internal regulation becomes valid, pursuant to Section 36(1) and Section 41(4) of the Act, on the date of its registration by the Ministry of Education, Youth and Sports and effective on the seventh day following the date of its registration.

Dr. rer. nat. Martina Mannová
Rector and Member of the Council of Directors