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<p>Title of the document:</p> <p style="text-align: center;">RECTOR´S DIRECTIVE No. 13/2019</p> <p style="text-align: center;">Statute and Rules of Procedure of the Council for Collaboration with Internship AMBIS University</p> <p>Elaborated and approved: (publisher)</p> <p style="text-align: right;">Date: 1. 8. 2019</p> <p style="text-align: center;">Dr. Martina Mannová Rector</p>		
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This regulation governs the statute and rules of procedure of the Council for Collaboration with Internship of AMBIS University (hereinafter referred to as “**Ambis**”).

Statute

Art. I

Introductory provision

- (1) The Council for Collaboration with Internship at AMBIS is established as an advisory body to the rector of AMBIS (hereinafter referred to as "**the Council**").
- (2) The Council is established for individual study programs or groups of study programs.

Art. II

Mission and Scope of Activity of the Council

- (1) The mission of the Council is to assess the effectiveness of study programs, evaluate their relevance and timeliness, provide feedback to the school on individual study programs, and thereby contribute to the improvement and optimization of studies and ensuring the employability of graduates in the job market.
- (2) The Council collaborates with the departments of relevant study programs and provides new impulses for research, development, and other creative activities in terms of broader professional knowledge and experience from practice.
- (3) The Council proposes and assists in identifying organizations and institutions where students of professionally oriented study programs could undertake internships.
- (4) Outputs from the Council's proceedings are one of the bases for preparing the Quality Internal Evaluation Report.

Art. III

Composition of the Council

- (1) Members of the Council are appointed and dismissed by the rector from among experts and prominent figures from the field.
- (2) The position of the Council Chair is held by the rector.
- (3) Membership on the Council is voluntary, honorary, and non-transferable.
- (4)

Art. IV

Rules of Procedure

- (1) The Council is convened by the rector at least once a year.
- (2) The Council primarily addresses the study plans and their relevance to practice, as well as the opportunities for graduates' employment, student internships, and cooperation in the field of science and research. Its conclusions are of a recommendatory nature.
- (3) The agenda of the council proceeding is proposed by the rector, institute director, or program guarantor.
- (4) Council members are obliged to maintain confidentiality about the Council's proceedings.
- (5) Minutes are taken at each Council proceeding.

- (6) The organizational and administrative aspects of the Council's activities are managed by the secretariat of the Ambis rectorate, where the minutes of the proceedings are also stored.

Art. V

Concluding provisions

- (1) Proposals and amendments to the statute, as well as proposed changes, are submitted to the rector.
- (2) This Statute and Rules of Procedure shall enter into force upon approval.

Art. VI

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